

## PRIVACY POLICY

<b>1. Data controller</b>	<b>Name:</b> National Supervisory Authority for Welfare and Health – Valvira <b>Address:</b> P.O. Box 210, FI-00281 HELSINKI (Mannerheimintie 103 B) <b>Other contact details:</b> tel. +358 295 209 111 (switchboard), kirjaamo@valvira.fi
<b>2. Contact person</b>	<b>Name:</b> Right to practice team <b>Telephone:</b> +358 295 209 550, the team is available from 10-11 am and from 2-3 pm Monday-Friday <b>Email:</b> suosikki@valvira.fi
<b>3. Contact details for Valvira's data protection officer</b>	Tel: +358 295 017 333 Email: tietosuoja@valvira.fi
<b>4. Name of the data file/register</b>	Central register of social welfare professionals (Suosikki).
<b>5. Purpose of processing personal data</b>	The central register of social welfare professionals is maintained for the purpose of performing supervisory duties under the Act on the National Supervisory Authority for Welfare and Health (669/2008). The register is governed by the Act on Social Welfare Professionals (817/2015) and the Data Protection Act (1050/2018).
<b>6. Information content of the data file</b>	<ol style="list-style-type: none"> <li>1) The social welfare professional's name, personal identification number, home address, registration number, information on the right to practice and restrictions in or cancellation of the right to practice as a social welfare professional, the right to use the occupational title and the withdrawal of this right as well as information on the training on which the right to practice or to use a protected occupational title is based.</li> <li>2) Information on the higher education degree, the professional licentiate degree and specialist training in higher education in the field of social work completed by the social welfare professional.</li> <li>3) Any admonition issued by the National Supervisory Authority for Welfare and Health or a Regional State Administrative Agency to the social welfare professional under this law, as well as information concerning warnings, fines, prison sentences or dismissals.</li> <li>4) The name, personal identification number and home address of a person studying to become a licenced social welfare professional or a person working temporarily as a licenced social welfare professional who has been subject to a control measure such as an admonition, written warning or precautionary measure by the National Supervisory Authority</li> </ol>

	for Welfare and Health, as well as the details of such control measure.
<b>7. Regular sources of data</b>	Data subjects, Population Information System, the nationwide VIRTAs higher education achievement register, the centralised integration service of study rights and performance (Koski).
<b>8. Storing the data</b>	<p>The retention periods are defined in Sections 16 and 18 of the Act on Social Welfare Professionals.</p> <p>The data will be deleted from the data file ten years after the death of the data subject.</p> <p>The data will be immediately removed from the public register of the data file when the information reaches the controller about the death of the professional or the cancellation of the professional's right to practice or the prohibition of the right to use of an occupational title.</p> <p>The retention period is also governed by the Act on Personnel Registers (nimikirjalaki). The data archiving follows the screening decision given to Valvira by the National Archives of Finland in 2013.</p>
<b>9. Regular disclosure of data</b>	<p>Under Section 18 of the Act on Social Welfare Professionals, to the public information service of the central register of social welfare professionals. Based on the agreement, to the National Institute for Health and Welfare and Statistics Finland for their statutory statistical and research activities.</p> <p>Based on an agreement, to the National Institute for Health and Welfare for maintaining a member register.</p> <p>To the Population Register Centre for certification services.</p>
<b>10. Transferring personal data outside the EU/the EEA</b>	Data are not transferred outside the EU or the EEA
<b>11. Principles of protecting the data file</b>	<p><b>A. Hard copy</b> Hard copy data are stored in locked premises. Unnecessary hard copy is properly disposed of.</p> <p><b>B. Computer-processed data</b> Access to personal data is restricted to persons authorised by the controller and subject to professional secrecy. The data network and IT equipment on which the register is located is protected by appropriate administrative, physical and IT security measures (such as access control, backups and access rights).</p>

<p><b>12. Rights of data subjects</b></p>	<p><b>A. Right to access</b> According to Article 15 of the EU General Data Protection Regulation (2016/679), data subjects have the right to access personal data concerning them. Such a request is addressed to the contact person named in section 2.</p> <p><b>B. Right to lodge a complaint with a supervisory authority</b> According to Article 77 of the GDPR, data subjects have the right to lodge a complaint with a supervisory authority if they consider that the processing of personal data relating to them infringes the Regulation.</p> <p><b>C. Right to rectification</b> According to Article 16 of the GDPR, data subjects have the right to request that inaccurate personal data in the register</p>
	<p>be rectified. Such a request is addressed to the contact person named in section 2.</p> <p><b>D. Right to erasure</b> According to Article 17 of the GDPR, data subjects have the right to obtain from the controller the erasure of personal data concerning them without undue delay. Such a request is addressed to the contact person named in section 2. The right to erasure does not apply to statutory registers.</p> <p><b>E. Right to data portability</b> According to Article 20 of the GDPR, data subjects have the right to transmit their personal data to another controller, provided that the processing is based on consent and that the processing is carried out by automated means. Data subjects also have the right to have their personal data transmitted directly from one controller to another, where technically feasible. Such a request is addressed to the contact person named in section 2. The right to transfer information from one system to another does not apply to statutory registers.</p>
<p><b>13. Processors of the information</b></p>	<p>National Supervisory Authority for Welfare and Health – Valvira</p>